

**BMW Car Club  
of America  
Sandlapper**



Driving School

## Instructor Packet

Dear Instructor,

The Sandlapper BMW CCA wishes to thank you for volunteering to instruct for the Driving School at Carolina Motorsports Park and we are excited that you will be joining us. The school format will be A, B, C, D and I run-groups and we will have an Advanced Development Day on Friday to which all registered and confirmed instructors (and select Advanced students) are invited.

**ALL NECESSARY FORMS CAN BE FOUND IN THE DRIVING SCHOOLS SECTION OF OUR WEBSITE** ([link](#))

Not having the forms ready at registration may delay your registration and thus cut into your first track session. The registration desk will be closed during the instructor and student meetings, as full attention is required in the meetings, so please come prepared. NOTE: please pay close attention to the sections on Waivers and Minor Waivers.

**Arrival at the track** – you will not be allowed into the track facility until 5:00 PM on Thursday.

**Student Solo Sign-offs** – A and B students can be signed-off solo at this event. Depending on how everything goes, we may consider sign-offs for C students on Sunday. Please don't ask to sign-off a D student. If you wish to solo your student – come see a Head Instructor and we will be happy to discuss it with you. Please do not send your student up to us asking for a sign-off – we need to hear from you – our valued instructor, not the student. Should we have placed a student in the wrong run group, we might be able to make an adjustment. If you think this is the case, please discuss the issue with a Head Instructor.

**Passing, Instructors** – in the instructor group passing will be anywhere on-track with a point signal from the lead vehicle. NO POINT – NO PASS. If you are driving in a student group – you MUST follow the student passing zones.

**Student Passing Zones** – we are going to continue the pass anywhere with a point scenario for groups A and B for the weekend. For groups C and D, the standard CMP passing zones will be in effect – those being the 4 “straights” at CMP (see map later in this document). The 4 “straights” are between turns 7 and 8, turn 9 and the Kink (turn 10), turns 13 and 14, and the front straight turns 14 to 1. All passing in C and D groups will be done with the overtaking car passing on the RIGHT. That means arm over roof pointing to the right to signal the pass. Make sure your student gets their pass done EARLY!

**Please read the following carefully before you start your journey to the track (note that some information has changed or is extremely important):**

**Driving School:** this event is a drivers' education school. Passing is allowed but only with a clear point-by from the lead car – more details on track etiquette and rules will be given in the morning Drivers and Instructors meetings. Racing behavior will NOT be tolerated at any point during the weekend. Violators will be ejected from the event and may not be invited to future Sandlapper Chapter Driving Schools. Instructors must set the correct example for the students.

**Instructor Run Sessions** - Instructors will have three sessions of their own per day, typically early morning, mid-day and end of day. Instructors may take students out for a Demo ride during a Student session, with clearance from a Head Instructor. You must follow passing rules of the run group you are in, and keep in mind, this is a Demo ride, show your passenger what smooth feels like, at about 6/10ths. Aggressive driving will end your time with us.

**Matching Restraints** - Since safety is critical, factory seat belts in street cars are acceptable, as are properly installed aftermarket belts. Matching restraints are required in both instructor and student seats. Frayed or worn seat belts must be replaced.

**Track Damage** - Entrants assume all risk of damage to persons and property during the course of the event. Should any damage to CMP facilities occur as a result of any action of yours, you will be charged for the cost of the repairs. Past examples include but certainly are not limited to: damage to Armco (rails \$6 per foot/post \$30 each) as the result of an off-road excursion, damage to tire blocks are \$355 each, oil dry \$10 per bag and damage to power outlets in the paddock, etc. CMP reserves the right to change any of these prices at any time. The ultimate burden of safety is yours. Please be certain that your car is in good working order and if you suffer (or even think you may have suffered) a significant fluid loss, DO NOT drive the full length of the track on-pavement back to the pits.

**Car Numbers** - You will be given two sets of car numbers at registration. These numbers must be applied before you go on track. They are to be placed on the rear side windows of each car, if you have a question, ask, they must be clearly visible to corner workers. Please make sure your students have placed their car numbers in the correct positions.

**Accommodations** - Accommodations are your responsibility. You must make your own hotel reservations as soon as possible. There are a couple of very inexpensive motels in Kershaw (12 minutes from track) and some nicer ones in Camden (about half an hour). Camping in the paddock is permitted and actually very nice this time of year.

**Fuel and Air** – The track has 93, 100 and 110(leaded) fuel on site. There is also an air station at the fuel pumps. The convenience store by the gate has 90 no ethanol. There are several stations in Kershaw.

**Clothing** – Weather at CMP is generally unpredictable, so please check the forecast and bring appropriate clothes. No open-toe shoes on the track or in the Hot Pits. Shorts and short sleeved shirts are allowed, but please consider your safety. Non-synthetic, 100% cotton pants and long sleeve shirts are recommended while in car on track. Plan to bring several different types of clothing.

**Helmets** - All helmets must be rated Snell SA2010 or later. As per CMP rules, Motorcycle helmets are not allowed. Check your helmet before you start your journey to the track. What worked at your last event may not work at this school. If a helmet is out of spec – we will hold it until the end of the weekend to be sure it is not used...and will return it Sunday afternoon.

**Intercoms** - Please make sure you have a working intercom prior to the weekend. We will not have batteries at the track. Discovery Parts may have systems in stock. You may not instruct without a functioning communicator.

**Animals** – Animals (pet dogs) are allowed at CMP. All must be kept on a restraint at all times. You must clean up after it anywhere on the CMP property, and please be considerate of your neighbors.

**Sunday Quiet Time** - please be aware that for compliance with local noise ordinances 11:00 AM to 12:00 PM on Sunday is designated Quiet Time. Un-muffled race cars or other excessively loud vehicles are not permitted to run or even start engines during this time. CMP personnel will be monitoring all participants for sound during this time – they make the call as to what is too loud – they are the resident experts on what will pass. This includes cars in the paddock. Please also make certain that your students are aware of the restriction if they have a loud car.

**Alcohol & Illegal Drugs** are not compatible with any driving activities. The consumption of alcoholic beverages and/or illegal drugs is strictly prohibited while the track is hot. Violators will be ejected from the event without a refund. As for illegal drugs, just be forewarned, several employees of CMP are also Sheriff's Officers. If you're foolish, it will be fun to watch.

**Tech** - You should have your car inspected by a reputable mechanic who is familiar with your marque before coming to the track. PLEASE HAVE THE MECHANIC FILL OUT THE TECH FORM located on the club website. Sandlapper BMW CCA is not responsible for inspecting or approving your vehicle for track use.

**Move-In** - Instructors may move their trailers, tow vehicles and car(s) into the CMP paddock beginning Thursday at 5:00 PM. There are a limited number of garage spaces available. You must contact Sylvia at CMP directly to reserve and pay for them. Note: The grass areas on either side of the garages are reserved for tow rigs of those who rented garages.

**Registration** - Friday, 7:00 AM to 7:30 AM for those attending the Track Orientation day (registration will be open most of the day for later arrivals). All others: Friday, 4:00 PM to 6:00 PM and Saturday, 7:00 AM to 8:00 AM. Bring your helmet and all forms (filled out) to the covered picnic area near the tower building.

**Orientation Day Meeting** – An All-Drivers meeting will be held at 7:30 AM on Friday. An announcement will be made over the loudspeaker prior to the start. Attendance is mandatory. Please be on time.

**Instructor Meetings** - Will be held early each morning on Saturday and Sunday. An announcement will be made over the loudspeaker prior to the start if at all possible, but please check the schedule. Attendance is mandatory. Please be on time.

**Schedule** - You will receive a Drivers School schedule. Keep a copy of this schedule with you at all times! In order to maximize everyone's track time, we adhere as closely as possible to the schedule. BE ON TIME! We try to ensure that no instructor has back-to-back sessions, so we expect you to be on time for your students' sessions. We will be watching and calling the names of the guilty.

**Track Walk** - There is no plan for a track walk at this event.

**Waivers** - Everyone (including your guests) must sign two waivers at the track. One waiver is for CMP and is located at the gate. The second waiver is for the BMW CCA and is located at registration in the Registration area. Participants (including spectators) assume all risk of damage to persons and property during the course of the event. The ultimate burden of safety is yours.

**Minor Waivers** - For those persons under the age of 18 who enter the track, a BMW CCA Minor Waiver form must be completed in COLOR. This must be signed by both parents, unless a single custodial situation exists. It is recommended that the minor waiver form be downloaded from the club site and a completed, signed waiver be completed for EACH CHILD, in advance of arriving at the track. Children under age 18 are allowed to participate in Touring Laps, but otherwise, may not be present in the hot pits, nor are they permitted to ride in a car during hot track sessions.

**Forms and Attachments** – NECESSARY FORMS CAN BE FOUND IN THE DRIVING SCHOOLS SECTION OF OUR WEBSITE